



CALIFORNIA
DEPARTMENT OF
EDUCATION

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Public Instruction

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Summary Meeting Notes

CALIFORNIA P-16 COUNCIL
Wednesday, July 20, 2005
Hewlett-Packard Headquarters
3000 Hanover Street
Palo Alto, CA 94304-1185

Welcoming Remarks from Barry Munitz, Chair, California P-16 Council

Dr. Barry Munitz welcomed the P-16 Council members and asked new members to introduce themselves to the group. There were three members attending for the first time: Terry Anderson, Legislative Consultant for the California State Senate, representing Senator Don Perata; Bob Hudson, Superintendent of the Alpaugh Unified School District; and Brian McInnis, student from the University of California, Davis. A list of the attending Council members for this meeting is attached.

Dr. Munitz introduced Sue Stickel, Deputy Superintendent of Curriculum and Instruction for the California Department of Education (CDE). Sue Stickel introduced the members of the CDE who were present at the meeting.

Dr. Munitz thanked Hewlett-Packard for hosting the meeting.

Housekeeping Issues

- **May 17, 2005, Summary Meeting Notes** – The summary notes from the May 17, 2005, meeting were approved by the Council.
- **Bagley-Keene Open Meeting Act requirements** – Sue Stickel refreshed all members on the Bagley-Keene Open Meeting Act requirements and invited new members to a working lunch session where she explained the Bagley-Keene Open Meeting Act requirements in more detail.
- **Travel Expenses** – Sue Stickel discussed reasonable travel reimbursement for Council members. Overnight accommodations will not be reimbursed. The CDE staff members reviewed the forms that Council members need to complete to receive reimbursement for their travel.

Presentations on High School Reform Efforts

Sheila Byrd, Project Director of the American Diploma Project, provided an overview of successful P-16 Councils in other states. Ms. Byrd also presented information on the

American Diploma Project (ADP) and how P-16 Councils have successfully assisted the ADP with high school reform efforts.

Carol Rava-Treat, Senior Policy Officer in the Education Division of the Bill and Melinda Gates Foundation, discussed the work that the Bill and Melinda Gates Foundation has funded and participated in to increase the high school graduation and college-readiness rates in high schools throughout the United States. Successful strategies used by other states for reforming high schools were discussed.

Group Discussion on High School Reform Efforts

Dr. Munitz facilitated a group discussion on high school reform efforts based on the information provided by the presenters Sheila Byrd and Carol Rava-Treat.

Discussion of Proposed Groups and Essential Questions Related to High School Reform

Sue Stickel presented five broad essential questions covering the topics of academic relevance, rigor, relationships, and process/implementation ([Essential Questions for P-16 Subcommittees - P-16 Council](#)). Council members were preliminarily assigned to subcommittee groups ([California P-16 Subcommittees - P-16 Council](#)). Each subcommittee was assigned an essential question to discuss in depth, and they were asked to explore strategies and solutions.

Process for Working in Groups

Sue Stickel reminded the group that subcommittee work needed to occur between plenary session meetings and encouraged subcommittees to meet via conference calls. All conference calls will be open to the public and an agenda will be posted ten days prior to the conference call. The CDE staff will facilitate the conference calls.

Rozlynn Worrall, manager for the Middle and High School Improvement Office at the CDE, provided an overview of the roles and responsibilities of each subcommittee and the roles and responsibilities of the CDE staff member assigned to each subcommittee ([P-16 Subcommittee Roles and Responsibilities - P-16 Council](#)). Members of the public were invited to sit with each subcommittee during the breakout session.

Groupwork

Each subcommittee selected a coordinator, back-up coordinator, note taker, and timekeeper for their group. Each group then proceeded to discuss the essential questions proposed to them and to take notes.

Reconvene Group for Report Out of Accomplishments

State Superintendent of Public Instruction, Jack O'Connell, thanked the Council members for their hard work thus far.

Each subcommittee provided a brief report on the information that they discussed within their group and their next steps.

Subcommittee # 1

Members:

Alan Siegel, Coordinator
Carol Tomlinson-Keasey, Back-up Coordinator
Scott Plotkin, Recorder
Carl Guardino, Timekeeper
Judy D'Amico
Herb Fischer
Jack Stewart

Mark Drummond (absent)
Anne Stanton (absent)
Carroll Stevens (absent)

Mary Donnelly-Ortega, CDE Subcommittee Staff

Subcommittee's Next Steps:

- Each member of the subcommittee will research successful assessments.
- The research will be discussed at the next subcommittee meeting.
- The subcommittee will schedule a conference call for its next meeting - date and time to be determined.

Subcommittee # 2

Members:

Carol Rava-Treat, Co-Coordinator/Recorder
Suzanne Tacheny, Co-Coordinator
Richard Alonzo
Terry Anderson
Harold Levine
Brian McInnis
Stanley Murphy
Curtis Washington

John Couch (absent)
Sherry Lansing (absent)

Jim Miller, CDE Subcommittee Staff

Subcommittee's Next Steps:

- The committee will fully explore the "AP" curriculum and the "IB" curriculum to ascertain what rigor means in those contexts.

- The subcommittee will schedule a conference call for its next meeting - date and time to be determined.

Subcommittee # 3

Members:

Diane Siri, Co-Coordinator
 Kendall Vaught, Co-Coordinator/Recorder
 Arlene Ackerman, Timekeeper
 Catherine Atkin
 Gary Hart
 Bob Hudson
 Kim-Oanh Nguyen-Lam
 Peter Thorp

Marlene Canter (absent)
 Jody Graf (absent)

Terrie Poulos, CDE Subcommittee Staff

Subcommittee's Next Steps:

- Each member will bring a description of a model program that builds relationships to the September 20, 2005, P-16 Council meeting to look for common themes.
- Each member will interview five students and ask the following questions:
 1. What would make school more engaging?
 2. What do you like about school?

Subcommittee # 4

Members:

Linda Murray, Coordinator
 Shelly Davis, Back-up Coordinator
 Sandy Clifton-Bacon, Recorder
 Manny Marantal, Timekeeper
 Jack Gordon

Carrie Allen (absent)
 Dian Hasson (absent for afternoon)
 Bill Jackson (absent)
 Luis Rodriguez (absent)

Mary Ann Goodwin, CDE Subcommittee Staff

Subcommittee's Next Steps:

- The committee members will research and share at the next subcommittee meeting information on the following subjects:
 - Mentoring Student to Student (Jack Gordon)
 - Data, Good Models (Linda Murray)
 - Business and Community Engagement (Manny Marantal)
 - Safety Net Programs (Sandy Clifton-Baker)
 - Connections with Higher Education - How They Help (Carrie Allen)

- The subcommittee will schedule a conference call for its next meeting - date and time to be determined.

Subcommittee # 5

Members:

Joyce Wright, Coordinator	Jo Loss (absent)
Rhonda Rios-Kravitz, Back-up Coordinator	Lionel (Skip) Meno (absent)
Patty Martel, Recorder	Martha Penry (absent)
Manny Barbara	
Dorothy Chu	
Joyce Justus, Timekeeper (alternate for M.R.C. Greenwood)	
Marcy Whitebook	

Cynthia Henninger-Metzger, CDE Subcommittee Staff

Subcommittee's Next Steps:

- The coordinator and back-up coordinator have scheduled a conference call for August 31, 2005.
- The coordinator and back-up coordinator will collaboratively create an agenda for the August 31, 2005, meeting. The agenda will be posted on the CDE Web site ten days prior to the subcommittee meeting.
- All members will conduct research on essential question number five and return their findings to the CDE subcommittee staff liaison by August 29, 2005. The CDE subcommittee staff liaison will compile the research into a single document for electronic distribution to the subcommittee members prior to the conference call.

Planning for Meeting on September 20, 2005

The next meeting will be held at the J. Paul Getty Museum in Los Angeles, California, on Tuesday, September 20, 2005.

**California P-16 Council
July 20, 2005
Meeting Attendance Record**

Members

Barry Munitz, Chair	Rhonda Rios-Kravitz
Arlene Ackerman	Luis Rodriguez (absent)
Carrie Allen (absent)	Alan Siegel
Richard Alonzo	Diane Siri
Catherine Atkin	Anne Stanton (absent)
Manny Barbara	Carroll Stevens (absent)
Marlene Canter (absent)	Jack Stewart
Dorothy Chu	Suzanne Tacheny
Sandy Clifton-Bacon	Peter Thorp
John Couch (absent)	Carol Tomlinson-Keasey
Judy D'Amico	Kendall Ann Vaught
Shelley Davis	Curtis Washington
Mark Drummond (absent)	Marcy Whitebook
Herb Fischer	Joyce Wright
Jack Gordon	
Jody Graf (absent)	
M.R.C. Greenwood (alternate)	Joyce Justus
Carl Guardino	
Gary Hart	
Dian Hasson	
Bob Hudson	
Bill Jackson (absent)	
Sherry Lansing (absent)	
Harold Levine	
Jo Loss (absent)	
Manny Marantal	
Patty Martel	
Brian McInnis	
Lionel Meno (absent)	
Stanley Murphy	
Linda Murray	
Kim Oanh Nguyen-Lam	
Fabian Núñez	
(Representative) Rick Simpson (absent)	
Martha Penry (absent)	
Don Perata	
(Representative) Terry Anderson	
Scott Plotkin	
Carol Rava-Treat	

Approved by P-16 Council members on September 20, 2005